

# CONSTITUTION

COMPETITION CORVETTE ASSOCIATION, INCORPORATED

## **PREAMBLE**

In order to promote interest in Corvette automobile ownership and operation and to that end to collect, receive, learn, disseminate and publish information relative thereto and further to establish an organized effort to encourage others to participate in the ownership and enjoyment connected with the use of said automobile and to that end to hold meetings, affairs, rendezvous and other gatherings, public or private. In furtherance of said purpose, COMPETITION CORVETTE ASSOCIATION INCORPORATED hereby adopts this constitution and by-laws as set forth.

February 2002 - The last printed edition of the By-Laws is April 10, 1995. Since that time, there have been revisions made without reprinting the By-Laws as the revisions were made. This reprint will incorporate all the changes and the effective dates based on available information from the minutes of the meetings, newsletter notification of changes and members' input.

### **ARTICLE I - Name of the Club**

The Club shall be officially known as **COMPETITION CORVETTE ASSOCIATION, INCORPORATED** hereinafter known as "CCA".

### **ARTICLE II - Emblem**

The Club jacket shall be red with the name Competition Corvette Association on the back and club emblem on the front over the heart. The club shirt shall be red with the club emblem displayed on the front over the heart. Jacket, shirt, and/or emblems can only be displayed by members of CCA.

### **ARTICLE III - Objectives**

The objectives of CCA are recited as follows:

- (1) To promote the sport of and pastime of safe motoring in all of its aspects.
- (2) To promote the ownership of and to further the interest of Corvette sports vehicles.
- (3) To interest, promote, sponsor, organize and supervise motor car outings, meeting, competitions, reliability trials, hill climbs and other events whether motoring or otherwise.
- (4) To offer prizes and awards in respect thereof or make such arrangements and commitments as may be necessary for any such purpose.
- (5) To acquire by purchase, lease or otherwise any property, real or personal or mixed, and to hold, own, improve, develop, manage, and sell, lease, exchange, mortgage or otherwise dispose of any property so acquired and in general carry on any business in connection therewith and incidental thereto not forbidden by the laws of The State of Ohio.
- (6) To promote National Council of Corvette Clubs (NCCC).

### **ARTICLE IV - Government\***

#### **Section 1 - Types of Officers**

CCA will be governed by a Board of Directors consisting of the following:

Chairman of the Board, Director of Membership, Director of Activities, Secretary, Treasurer, Director of Publications and NCCC Governor.

All directors will be elected to office annually at the October Business Meeting. The newly elected board will meet with the outgoing board during the months of November and December for orientation purposes and transfer of property. All newly elected directors will assume full responsibility on January 1 of each year.

#### **Section 2 - General Responsibilities and Privileges**

- (a) Must be an active member for the 6 month period immediately preceding election to an office and hold active membership during his entire term.
- (b) Must be elected by a majority of all active members present at a scheduled meeting designed specifically for the purpose of elections.
- (c) All board members shall have one vote except the chairman who may vote only in the case of a tie.
- (d) Any three directors may make a purchase in the Club's name utilizing CCA funds not to exceed \$50.00 on any one occasion without prior membership approval.
- (e) Oversee and review CCA events and chairmanships of said events.

#### **Section 3 - Duties of the Chairman of the Board**

- (a) To chair all Board and Monthly Business Meetings and to see that they are run efficiently and in an orderly manner.
- (b) To be responsible for seeing that all officers fulfill their duties.
- (c) To enforce all articles of the Constitution.
- (d) To designate a Board Member to preside over any meeting at which the Chairman can not be present.

\*Unknown Date - Section 2 Item (d) amended from two directors and \$20.00 to three directors and \$50.00

#### Article IV Government Continued

##### Section 4 - Duties of the Director of Membership

- (a) To be responsible for the accounting of active and prospective members.
- (b) To be responsible for all membership applications.
- (c) To be responsible for introducing all prospective members to CCA at large, including publishing all prospectives' names in the newsletter.
- (d) To be responsible for furnishing all members a copy of CCA by-laws, constitution and a copy of the membership list.
- (e) To inform all prospective members of their responsibilities to CCA.
- (f) To be responsible for the maintenance of the attendance sheet at all Monthly Business and Board Meetings.
- (g) To advise all new members of CCA activities.
- (h) To assign a sponsor member to a new member.
- (i) To maintain an accurate and current list of all CCA members and to submit this list to the Publications Director.

##### Section 5 - Duties of the Director of Activities

- (a) To coordinate all social and competition events within CCA and with nearby clubs.
- (b) To ensure that CCA/NCCC event flyers are sent on a timely basis.
- (c) To insure that all sanctioned competition events are in accordance with NCCC regulations.
- (d) To assist event chairmen in their duties as required.
- (e) To share responsibility for all events with the event chairman.
- (f) To see that all CCA/NCCC events are handled in accordance with current CCA/NCCC policies.
- (g) To insure that the Treasurer receives an itemized list of all event expenditures and/or profits.
- (h) To maintain an accurate record of all CCA property either on loan or in his possession.

##### Section 6 - Secretary

- (a) To record the minutes of all Board and Monthly Business Meetings and to read same at the following meeting.
- (b) To keep record of the number of voting members present and to take the census of all votes.
- (c) To be responsible for CCA business records for the period required by law.

##### Section 7 - Treasurer

- (a) To collect all Club dues and monies from members and event profits and expenses on an itemized basis.
- (b) To account for all expenditures on an itemized basis.
- (c) To report all collections and expenditures at each Monthly Business Meeting.
- (d) To publish a monthly financial report to be available at each Monthly Business Meeting and a copy of it to be given to the Chairman for review.
- (e) To be responsible for CCA financial records for the period required by law.
- (f) To be responsible for compliance with Federal Income Tax rules and regulations.

##### Section 8 - Director of Publications

- (a) To be responsible for all printing, copying and mailing of flyers, notices and newsletters to all members and other appropriate parties.
- (b) To receive all incoming CCA mail and to advise members of all pertinent information.

- (c) To disseminate all pertinent information received from any source such as books, magazines or newspapers to all CCA members at the Monthly Business Meeting.
- (d) To keep a current and accurate file of all information collected or received.
- (e) To publicize all open events in all forms available such as newspapers, radio or other media.
- (f) To hold the permanent CCA address or post office box key.
- (g) To publish a membership list to include all members a minimum of two times per year.
- (h) To mail the newsletter on the second Monday after the Club meeting. Reports are due to the Director of Publications on or before the Wednesday following the Club meeting.

#### Article IV - Government Continued

##### Section 9 - NCCC Governor

- (a) To follow current NCCC regulations for attendance at National and Regional Meetings or secure a responsible substitute.
- (b) If unable to attend meetings to inform Chairman of the Board.
- (c) To make a full and complete report of all governor's meetings to all CCA members at Monthly Business Meeting.
- (d) To provide to the Publications Director a full and complete events schedule of all sanctioned activities.
- (e) To handle and process all sanction requests from any CCA member and coordinate with Director of Activities.
- (f) To insure that all NCCC sanction forms are completed on a timely basis.
- (g) To inform all event chairmen of their NCCC responsibilities and to oversee their satisfactory compliance.
- (h) To take a CCA membership census of all NCCC issues pending action and to vote accordingly in every case at the governor's meeting.

### **ARTICLE V - Membership\***

#### Section 1 - Qualification for Membership

- (a) A Prospective new member shall:
  - (1) Own a Corvette and prove such by showing a title of ownership and by producing said Corvette for membership viewing.
  - (2) Be a license driver.
  - (3) Shall be 18 years of age at application date.
  - (4) Join NCCC upon acceptance into CCA.
  - (5) Pay dues at the date of application for membership.
- (b) A member of NCCC may transfer to CCA at any time.

#### Section 2 - Types of Members

- (a) Active Member - A member who owns a Corvette, pays dues and fulfills all duties of an active member.
- (b) Associate Member - Member who was an active member of CCA and NCCC, but no longer qualifies as an active member.
- (c) Honorary Member - Member who adds prestige or is an asset to CCA. A unanimous vote is required for acceptance of an honorary member.
- (d) Dependent Member - Child of any active member who is between 16 and 21 years of age who pays dues and fulfills duties of a dependent member.

#### Section 3 - Duties and Privileges of Members

All members will be responsible for their own personal conduct at any CCA function.

- (a) Active Members shall:
  - 1. Own a Corvette at all times. If unforeseen circumstances cause an active member to not own a Corvette, they may retain membership in CCA as an associate member.
  - 2. Have paid all CCA and NCCC dues in full on a timely basis in accordance with CCA policy.
  - 3. Abide by all rules, by-laws and articles of the constitution to the best of their ability.
  - 4. Have the option to retain active member status by maintaining their annual CCA/NCCC dues for a period not

- to exceed 3 years should such member be required to relocate out of the immediate CCA membership area.
- (b) Associate Members shall have the duties and privileges of active members with the following exceptions:
    - 1. Does not own a Corvette
    - 2. Can not hold an office
    - 3. Can not vote
    - 4. Can not compete for Regional or National points
  - (c) Honorary Members may attend all CCA functions.
  - (d) Dependent Members shall have the duties and privileges of active members with the following exceptions:
    - 1. Does not own a Corvette
    - 2. Can not hold an office
    - 3. Can not vote

\*10/99 - Membership amended to reflect change in dues from per member to household.

\*04/01 - Membership added eligibility for dependent members

#### **ARTICLE VI - Finances\***

- (a) Dues - Renewal dues shall be payable at the October meeting in the amount of \$15.00 per year per household plus the specified NCCC dues.
- (b) Dues - New member's dues will be pro-rated on a semi-annual basis..
- (c) Any additional assessment to be charged must be voted on and passed by the majority of the membership.
- (d) Any and all CCA monies must be recorded and held by the CCA Treasurer.
- (e) An Audit shall be performed at the end of each calendar year by a member, preferably of, but not limited to, the the board and that must not be related through marriage, blood or business to the Treasurer.

\*10/99 - Finances amended dues from \$12.00 per member to \$15.00 per household.

#### **ARTICLE VII - Meetings**

- (a) Monthly Business Meeting - The regular Monthly Business Meetings will be held once a month on the second Wednesday at 8:00 PM.
- (b) Board Meetings - Board meetings will be held one or more times per month. The Board is under no obligation to inform the members of the time and place of the meeting. Any active member wishing to attend a board meeting should contact a board member.
- (c) Election of Officers - A meeting will be held annually in the month of October to elect the officers for the following year. Nominations for officers will be taken at the previous meeting. Vote by secret ballot.
- (d) Special Meetings - Any other meeting called by the Board. Members must be notified 10 days in advance.

#### **ARTICLE VIII - Voting**

Any member wishing to cast a vote:

- (a) Must be an active member of CCA.
- (b) Must be present at the meeting in question.
- (c) Members who are unable to attend Monthly Business Meetings may vote by proxy. Proxy voting does not include spontaneous voting. Proxy will be in writing.
- (d) The Chairman forfeits his vote except in the case of a tie.

#### **ARTICLE IX - Calendar Year**

The fiscal year of CCA shall be from January 1 through December 31.

#### **ARTICLE X - Committees**

Committees will be formed only with the approval of the Board and will be of a temporary nature.

### **ARTICLE XI - Removal of Officers**

#### **Section 1 - Resignation of Officer**

Any officer may submit his resignation in writing at a Monthly Business Meeting to be accepted at the same Monthly Business Meeting. Vacancies will be filled by nominees or volunteers with a general ballot cast at said meeting.

#### **Section 2 - Removal of an Officer**

Any member may bring charges against an officer. A majority vote of the members present at a special meeting called within 10 days after charges have been filed will result in dismissal of the officer from his position.

#### **Article XI - Removal of Officers Continued**

#### **Section 3 - Legitimate Charges for Removal of an Officer**

- (a) Dereliction of duty
- (b) Any action knowingly committed that is detrimental to CCA
- (c) Any expenditure in excess of \$10.00 without the consent of the Board

### **ARTICLE XII - Discipline of Membership**

#### **Section 1 - Grounds for Dismissal**

- (a) Dereliction of duty
- (b) Any action knowingly committed that is detrimental to CCA or NCCC
- (c) Violations of ARTICLES and Sections of the Constitution
- (d) Any other cause deemed detrimental by the membership
- (e) Non payment of dues at the end of 60 days after billing date

#### **Section 2 - Procedure for Dismissal**

Charges shall be filed with the Board in writing. The Board will decide on the merits of the charges and/or hearing both sides whether or not to call a special meeting.

If the Board decides to call a special meeting, it must be called within 10 days after the charges have been filed. A 75% majority vote of the members in attendance at the special meeting will be required. If the individual is found guilty, he will be expelled from CCA and lose all equity in the privileges of CCA immediately.

#### **Section 3 - Fines**

Fines may be levied by the Board against any CCA member on any grounds not covered above. If the member refuses to pay, he is automatically dismissed from CCA.

#### **Section 4**

All of the above may be applied to the membership at the next Monthly Business Meeting.

### **ARTICLE XIII - Dissolution of CCA**

Upon dissolution of CCA, all assets remaining after bills have been paid will be equally divided and distributed among the active members.

#### **ARTICLE XIV - Amendments**

Any active member may propose an amendment to the Constitution. The amendment will be submitted to the Board. The amendment will then be sent to all active members. The proposed amendment will be read at the first Monthly Business Meeting following the proposal. At the next Monthly Business Meeting, the amendment will be voted on. There must be a 75% majority vote to be passed.

#### **ARTICLE XV - Incorporation**

- (a) The name of the club is Competition Corvette Association, Incorporated.
- (b) Three (3) members of the Board shall be Trustees of CCA.
- (c) A non-Board member shall be appointed as Statutory Agent for Competition Corvette Association, Incorporated, for the duration of the incorporation renewal period.